



**AUCTION.COM**

## **ENTITY REQUIREMENTS**

### **Limited Liability Company (LLC)**

#### **Required Documents**

#### **Description**

Certificate of Good Standing/Active Status – No more than 90 days old  
**OR** Annual Report – Filed within a year

This verifies that the buying entity has paid its taxes and renewal fees to the state and is still recognized by the state as its own legal entity.

Articles of Organization – Filed/  
Stamped with Secretary of State

This document is the initial company filing with the State in order to become a limited liability company.

Operating Agreement / Member  
Control Agreement

This document is a break-down of how the company is run, whom is authorized to sign, percentage shares in LLC and an expansion of legal protections offered by LLC.

Real Estate Signing Resolution

Agreement between the entity and signatory granting the authorized signatory the ability to sign electronically.

Verification of Ownership Interest

Identifies all parties who have an ownership interest in the company in addition to the percent of ownership.

Multiple Name Verification

Identifies any and all name variations which may be present in your entity documents and which may have been used in other business ventures.

Amendments and Resolutions  
(If Applicable)

This document is normally used to identify any changes made to the initial management and/or ownership of the entity.

Entity Documents For All Affiliated  
Entities

We will also need entity documents for companies, which are affiliated in any way to the purchasing entity.

**Please note**, we cannot accept electronically or digitally signed documents. Also, additional entity documents may be requested in order to complete your transaction. If your entity type is not listed above, please contact us regarding the required entity documents.

**QUESTIONS? Please call (800) 320-3226**